

**EXECUTIVE SUMMARY**

**Approve Authorization to Advertise for Continuing Contracts – Roofing Consulting Services and Approve the RFQ Form and Authorize the Professional Services Agreement (PSA) Form - RFQ 17-112C**

**PROJECT OVERVIEW:**

<b>Type of Contract:</b>	<b>Professional Services Agreement (PSA)</b>
<b>Architect:</b>	<b>TBD</b>
<b>Authorization to Proceed Date:</b>	<b>TBD</b>
<b>Budget:</b>	<b>See below</b>

**GENERAL OVERVIEW:**

The intent of this item is to seek approval of the Authorization to Advertise the Request for Qualifications (RFQ) for Continuing Contracts – Roofing Consulting Services for various projects, as assigned.

This Request for Qualifications is for the procurement of a “continuing contract” that will select a group of Roofing Consulting professional service firms who will be assigned to perform services for Facilities and Maintenance projects consisting of, but not limited to, additions and renovations.

The District has a target to select up to five (5) firms for this solicitation. Based on the number of responses received, the evaluation of each firm’s qualifications and rankings by the Qualifications Selection Evaluation Committee (QSEC), the final number of firms selected will be at the discretion of the District.

The total fee assigned to any individual firm in the awarded group will not exceed \$3,000,000 over the life of the initial contract. The term of this Agreement shall be for three (3) years. The term of this Agreement may, by mutual agreement between the School Board of Broward County, Florida and the Roofing Consulting Services Firm, upon final School Board approval, have the initial total fee increased and/or be extended for two (2) additional one-year periods with a limit of \$1,000,000 in additional fees per year of extension.

Upon receipt of QSEC’s recommendations; a Board item shall be submitted to the Board with a recommendation to award the Continuing Contract – Roofing Consulting Services to the successful firms. The award of these Continuing Contracts shall not guarantee or obligate the District to execute any Surveying Services under the Continuing Contracts.

Upon approval by the Board, Staff will advertise this RFQ in the newspaper and place the RFQ documents on demandstar.com.